SCC Meeting Minutes  
Peruvian Park Elementary  

September 11, 2019

In attendance: Melinda Bezdjian, Karina Park, Tami Yamane, Heather Watson, Heather McEntire, Alicia Woodward, Irina Stoddard, Leslie Jewkes, Annette Marchant

1. Chair and Vice Chair nominations  
   a. Election of President  
      i. Ms. Jewkes nominated Heather Watson  
      ii. Mrs. Marchant seconded  
      iii. 8 in favor (unanimous)  
   b. Mrs. Woodward volunteered for Vice Chair  
      i. 8 in favor (unanimous)

2. Attendance  
   a. Vacation leave  
      i. Many principals would like a common plan for the district- at least for elementary schools.  
      ii. Discussed last year changing vacation leave to ‘family event’  
         1. To include soccer games etc.  
         2. May not have backing from district- waiting to hear back.  
      iii. What we can control  
         1. Vacation form for parents to fill out  
            a. Form is available on Peruvian Park website or in person  
            b. Office staff will give to student’s teacher once completed form is received.  
            c. The form then becomes the teacher’s responsibility.  
               i. Box to be checked on form by teacher: Work will be assigned prior to leave or upon return.  
               ii. Teacher is responsible for getting work back once the student returns. The teacher will then finish the form and return to office staff.  
   b. What are the most important parts of the policy that parents need to know?  
      i. How many parent excused absences are allowed.  
      ii. What qualifies as ‘family event’ vs ‘vacation leave’- waiting for district for definition.  
      iii. Excused absences- Dr. excused vs. guardian excused (all Dr. notes count as an excused absence).  
      iv. Clarification on bereavement (family emergency), religious holiday.
v. Ultimately up to discretion of principal
   1. Depends on student’s current number of absences.
   2. Missing 10% or more of school year has significant negative effect on
      student outcomes.
vi. Heather McEntire has volunteered to make something to communicate
    important parts of attendance policy to parents.
vii. Add link to vacation release form under attendance policy on website.
    1. Leslie will find out about new website and add it then.

3. Data Review
   a. No information currently available about RISE language arts- due to testing difficulties.
   b. Kids did well.
   c. 5th grade RISE in math has caught up to other grades now.
   d. All grades results are close together.
   e. Neighborhood classes are all in mid to high 60% proficient (end of year last year).
      i. Total numbers including SALTA
         1. 3rd 83%
         2. 4th 83%
         3. 5th 81%
   f. Science- averages in the high 70%.
   g. Moving onto a growth-based measure for younger grades.
      i. “Pathways to progress”
      ii. Allows all teachers a comparison to every student compared to kids like themselves.
      iii. Move away from specific percentages and numbers- matches kids against themselves.
      iv. District goal is for kids to be 60% typical or above growth.
   v. Peruvian park wants to be at or above 75%.
      1. Only had 4 classes who didn’t already make the school goal.
      2. Looked at BLT scores
         a. Change CSIP to be at or above 80%.
         b. SCC- ambitious goal but achievable
         c. 8 in favor, 1 abstention (Mrs. Marchant) - motion passed
   h. SALTA goal
      i. Proposed 85% (from BLT) for SALTA 1st and 2nd grades to be at advanced RI level
         by end of year.
         1. 1st grade has achieved this goal for multiple years.
         2. 2nd grade last year reached 100%.
         3. 1st and 2nd SALTA teachers will get together and look at data to see
            where RI data is for the beginning of the year.
         4. Important to have teacher input as well as data to help determine goals.
         5. SALTA teachers have interventionist this year, second 1st grade SALTA
            teacher.
         6. SCC agreed to adopt 85% BLT recommendation (unanimous).
4. TSSA and CSIP
   a. Focus last year
      i. Technology
      ii. SALTA
         1. Instructional assist for SALTA
         2. Additional instructional texts/ nonfiction reading materials
      iii. 17 hr./week classroom reduction aid
      iv. Support current behavior aid by hiring a behavior assistant.
      v. Helped purchase technology for 1, 2, 3 and 4 grades.
      vi. Reading plus software
         1. Amended price- ended up being a little higher than anticipated.
         2. Can make it up from excess funds in technology budget.
   b. SALTA teachers
      i. Can’t put money toward things that need to be board approved just yet.
      ii. Did want some non-fiction materials
         1. Non-fiction reading materials- National Geographic, Time for kids
            a. Allocate each grade- $500
         2. 3rd & 4th grade want vocabulary program
         3. Program to help 5th grade grammar- $800
         4. Math program- AOPS- $48/kid for significantly advanced kids- maybe
         5. Mystery science 5th grade- science, language arts program
      iii. Build in substitute time for grades to meet to implement scaffolding initiatives.
      iv. 5th grade SALTA is large class- could possible add extra support from existing staff.
   c. Leslie Jewkes-Motion to revise the distribution of SALTA funding in the TSSA plan voted on last year to include non-fiction materials, curriculum support materials, teacher substitutes for professional development, and social emotional support.
      i. Heather Watson moves to vote
      ii. Ali Woodward seconds
         1. Call for a vote – Ms. Watson
         2. 9 in favor- unanimous
         3. Motion passed

5. Digital Citizenship
   a. Options from PTA for safety week.
   b. Add links to games and flyers on handouts for students.
   c. Will send handouts ‘be internet kind’ and ‘be internet safe’ to parents.
   d. Send home Friday- prep Thursday night.

6. Other business
   a. Sign up for SCC training
   b. Check SCC member contact info on website- email Leslie if you want to change it.
   c. Follow up on sidewalk/crosswalk on Mesa Dr?
i. Planning and enrollment at CSD following up- have not heard back from them.
ii. Request for a stop sign by corner/walkway on side of school