

Peruvian Park Elementary School

School Community Council

August 29, 2018

In attendance: Melinda Morgan, Nicole Cunard, Irina Stoddard, Leslie Jewkes, Andrea Nelson, Annette Marchant, Melinda Bezdjian, Heather McEntire, Karina Park

1. Elect Chair
 - a. Motion to elect Melinda Morgan as Chair by Heather McEntire
 - i. Second by Irina Stoddard
 - ii. 7 yay, 0 Nay
 - b. Motion to elect Nicole Cunard as Vice Chair by Melinda Morgan
 - i. Second by Heather McEntire
 - ii. 7 yay, 0 Nay
 - c. Melinda Bezdjian volunteered to be secretary/take meeting minutes.
2. Meeting Schedule for rest of 18/19 school year
 - a. Council will continue to meet on Wednesdays at 3:15 pm in the school library.
 - b. Meetings will be held on the following days: Sept. 19, Oct. 10, Nov. 28, Jan 16, Feb. 13, Mar 13, Apr 24th
 - i. There will be no meeting in Dec. 2018.
 - ii. April meeting will include discussion of school year 19/20 SCC elections.
3. SCC Training
 - a. An email with information regarding training for SCC members is forthcoming.
 - b. Attendance at this training is required.
4. CSIP
 - a. School improvement plan to be submitted with SCC input.
 - b. Several options to measure school improvement
 - i. Benchmark
 - ii. Pathways/composite
 - iii. Individual goals for K and 1st grade (nonsense words and sounds)
 - c. Leslie Jewkes provided handout Peruvian Park Sage Totals 2014-2018.
 - i. In general, Peruvian Park students are showing improvement 2014-2018.
 - ii. Committee agreed on goals for 2018-19 proposed by Ms. Jewkes.
 - iii. Committee agreed that composite scores may be the best way to track progress because it is inclusive of grades K-3, enables continued internal monitoring, and provides a greater focus on individual teacher instruction.
5. Attendance Plan
 - a. Handout 2018-19 Peruvian Park Attendance Plan provided by Ms. Jewkes.
 - b. Student attendance at Peruvian Park is typical of other schools in district.
 - i. Peruvian Park wants to focus on procedure for absenteeism rather than data.

- ii. Goal is for everyone to have on track attendance.
- c. SCC suggested changes:
 - i. "Illness or Medical Appointment" change to: After several parent excused absences for illness, parent provides a note from a health care provider to the front office.
 - ii. "Procedure for Education/Vacation Leave" change to:
 - 1. (pt.2) Teachers will complete Work To Be Completed section and determine a reasonable due date prior to leave or upon return from leave upon teacher discretion.
 - 2. (pt.4) Students will complete work assigned by teacher and submit within the identified timeframe otherwise the absence will be changed to "unexcused".
 - iii. Move to adopt above 3 changes to be submitted to BLT for review by Ms. Morgan.
 - 1. Second by Ms. Nelson
 - 2. 7 yay, 0 nay
- d. Plan of Action ideas to promote attendance awareness
 - i. Class reward systems such as stamp cards, drawings, earning points for class parties.
 - ii. 2x10 social/emotional supports- 2 minutes 10x's per week of talking with students about things not involving school.
 - iii. Ideas to motivate parents- suggestions or thoughts should be sent to Ms. Jewkes.

6. Digital Citizenship

- a. Mrs. Nicole Mattice (4th grade teacher) will be the school representative for digital citizenship this year.
- b. Ms. Jewkes will update the committee on progress made as Mrs. Mattis begins her new role.

7. Fundraiser

- a. SCC cannot fund raise according to committee bylaws.
- b. The school can fundraise if it is for a specific goal/use to avoid interfering with annual PTA fundraising efforts.
- c. Ms. Nelson (PTA President) put forth PTA may not be able to continue using funds for "Dreambox" math computer program licensing due to lack of funding.
 - i. Usage of program will be tracked in classrooms throughout the year to ensure usage goals are reached.
 - ii. Cost of license is approximately \$4250.
 - iii. Possibility to ask for grants/donation for license.
 - iv. The PTA could use need for Dreambox licensure funds as fundraising incentive during PTA 'spell-a-thon' fundraiser.
 - v. Further discussion will take place after PTA 'spell-a-thon' fundraiser.